

## 2020 STANDARD SERVICE PRICING AGREEMENT

### - ADOPTION SEARCH (COLORADO ADOPTIONS / SEALED FILES)

**SERVICE**

\* THIS SERVICE APPLIES TO COLORADO ADOPTIONS AND SEALED COLORADO ADOPTIONS. CONTACT COIRS / NOCO CI for further instruction(s). Client (adoptee, birth parent or sibling) MUST petition the Colorado State Courts for a Confidential Intermediary (CI). If adoptee has gained access to their Colorado original birth certificate, contact COIRS / NOCO CI for further instruction(s). There are no guarantees or refunds with Adoption assignments. **Client must sign an additional contract with NOCO CI for Adoption assignments.**

**PRICING**

ADOPTION SEARCH (CI SEARCH FEE - 1 PERSON) .....\$875.00 (+ EXPENSES EXCEEDING \$30)  
 EACH ADDITIONAL SEARCH .....\$200.00 (+ EXPENSES)  
 IF SUBJECT IS DECEASED, INCARCERATED or NO FIND ..... NO REFUND

### - ADOPTION SEARCH (OUT-OF-STATE / NON-SEALED ADOPTIONS)

**SERVICE**

\* THIS SERVICE APPLIES TO NON-COLORADO (OUT-OF-STATE) AND NON-SEALED ADOPTIONS. Client supplies a subject name, address, and Social Security number (SSN) if available. If subject name is unknown, the assignment is considered an "IN-DEPTH ADOPTION SEARCH". COIRS / NOCO CI will NOT release subject information or whereabouts to the Client without prior written consent from the subject. COIRS / NOCO CI will make initial contact with the located subject. Subject must sign a Consent/Refusal release form. If subject refuses contact, case is closed and documents are destroyed. There are no guarantees or refunds with Adoption assignments. Client must sign an additional contract for Adoption assignments.

**1. STANDARD ADOPTION SEARCH**

An assignment where COIRS / NOCO CI has a reasonable opportunity to successfully locate the subject and subject name is known. We're happy to work Adoption assignments that have already been researched. However, if you consider yourself to be an excellent researcher and you cannot locate the subject (or the subject is not known), the assignment would be considered as an "In-Depth Adoption Search" and should be submitted as such.

**2. IN-DEPTH ADOPTION SEARCH**

- The subject has been previously researched and proven to be difficult to locate, and/or
- The subject has a common name and little or no other identifying information, and/or
- The subject is NOT known. Client cannot provide a subject name, address and/or Social Security number.

**PRICING**

STANDARD ADOPTION SEARCH .....\$500.00 (+ EXPENSES) / \$35 no hit/research fee  
 IN-DEPTH ADOPTION SEARCH .....\$700.00 (+ EXPENSES)  
 IF SUBJECT IS DECEASED, INCARCERATED or NO FIND .....\$175.00

### - BACKGROUND / EVICTION / CRIMINAL (BEC)

**SERVICE**

Client supplies a subject name, address, and Social Security number (SSN) if available. Each BEC assignment could include searches into public and private records. COIRS / NOCO CI strives to accommodate your timeframe given upon assignment placement.

**1. BACKGROUND / EVICTION / CRIMINAL**

An assignment where COIRS / NOCO CI has a reasonable opportunity to successfully research the subject(s) background, criminal history (National search), and recorded eviction(s). Not all evictions are recorded.

**PRICING**

STANDARD BEC ..... \$67.00 located / \$35 no hit/research fee  
 IF SUBJECT IS DECEASED OR INCARCERATED .....\$35.00  
 PRIORITY RUSH/URGENT UPGRADE .....\$25.00

**- BANK SEARCH**

**SERVICE**

COIRS / NOCO CI will attempt to locate a bank where the subject (individual or business) holds at least one open and active account.

**1. CONSUMER SEARCH**

Client supplies a subject's full name, current address, SSN and DOB.

**2. COMMERCIAL SEARCH**

Client supplies the full business name, current address for the business, and the Federal Employer Identification number (FEIN).

Note: We will attempt to locate the FEIN for you if you do not have it.

**PRICING**

<b>BANK ACCOUNT(S) (CONSUMER OR COMMERCIAL)</b> .....	<b>\$275.00 if located / \$35.00 no hit/research fee</b>
<b>IN-DEPTH SEARCH FOR ALL CHECKING/SAVINGS ACCOUNTS</b> .....	<b>\$300.00</b>
<b>LOCATE FEIN FOR BUSINESS BANK SEARCHES</b> .....	<b>\$50.00 if located / \$35 no hit/research fee</b>

**- PLACE OF EMPLOYMENT SEARCH (POE)**

**SERVICE**

Client supplies a subject's name, address, business and/or residential phone, date of birth (DOB) and Social Security number (SSN) if available. COIRS / NOCO CI will attempt to determine and verify Subject's current place of employment or verified business ownership, including employer's name, address, and phone number.

\* **NOTE: SELF EMPLOYED SUBJECT** is considered a verified, current place of employment based on whether **two or more** of the additional verification methods below are met:

- The company has an active State/County/City business license, corporate filing, and/or business registration.
  - If the business registration is delinquent, non-compliant, or not in good standing (due to late renewal, missing report, or late paying taxes), it is still considered a verified locate.
- The subject has an active State/County/City professional license.
  - Industry examples including but not limited to: Commercial Driver (CDL), Cosmetology/Beauty, Financial, Legal, Medical, and Real Estate, etc.
- The subject is a 1099 employee and the company has been contacted and verified to be actively in business.
- The subject's company has an active business phone listing with voicemail or live contact verification.
- The subject's company has an active social media page(s) and/or an active website.

**PRICING**

<b>POE SEARCH / SELF-EMPLOYED</b> .....	<b>\$275.00 located / \$35.00 no hit/research fee</b>
<b>IF SUBJECT IS DECEASED OR INCARCERATED</b> .....	<b>\$175.00</b>

**- SKIP-TRACE/LOCATE**

**SERVICE**

Client supplies a subject name, address, and Social Security number (SSN) if available. Each skip-trace/locate assignment could include searches into public record, credit headers, phone listings, postal information, plus telephone interviews with neighbors, relatives, and/or associates to determine a current, verified address. COIRS / NOCO CI strives to accommodate your timeframe given upon assignment placement.

**1. STANDARD SKIP-TRACE/LOCATE**

An assignment where COIRS / NOCO CI has a reasonable opportunity to successfully locate the subject. We're happy to work skip-trace/locate assignments that have already been worked, however, if you consider yourself to be an excellent skip-tracer/locator and you cannot locate the subject, the assignment would be considered as an "In-Depth Skip-trace/Locate" and should be submitted as such.

**2. IN-DEPTH SKIP-TRACE/LOCATE**

- The subject has been previously researched and proven to be difficult to locate, and/or
- The subject has a common name and little or no other identifying information, and/or
- The subject is a known evader who moves regularly to avoid being located.

**PRICING**

<b>STANDARD SKIP-TRACE/LOCATE</b> .....	<b>\$175.00 located / \$35 no hit/research fee</b>
<b>IN-DEPTH SKIP-TRACE/LOCATE</b> .....	<b>\$235.00</b>
<b>IF SUBJECT IS DECEASED OR INCARCERATED</b> .....	<b>\$175.00</b>

**- SOCIAL SECURITY NUMBER (SSN) SEARCH**

**SERVICE**

Client supplies the subject's name and address. COIRS / NOCO CI will research to determine the SSN for the subject. Results are typically returned the next business day. This service is only available if there is a GLB purpose for the search.

**PRICING**

SOCIAL SECURITY SEARCH ..... \$40.00 if located / \$15.00 no hit/research fee

**- DATE OF BIRTH SEARCH**

**SERVICE**

Client supplies the subject's name and address. COIRS / NOCO CI will research to determine the DOB for the subject. Results are typically returned the next business day. This service is only available if there is a GLB purpose for the search.

**PRICING**

DATE OF BIRTH SEARCH ..... \$40.00 if located / \$15.00 no hit/research fee

**- PRIORITY RUSH/URGENT UPGRADE**

**SERVICE** If your assignment needs to be completed in 24–72 hours. Priority Rush can be added to any available search assignment.

**PRICING** ..... \$200.00

**CANCELLATIONS AND DISCLAIMERS**

**- CANCELLATIONS**

If Client cancels ANY ABOVE order/request before completed, HOURLY LABOR CHARGES AND CANCELLATION FEES will apply.

**- LATE PAYMENTS**

Payment is due within 30-days from the Invoice Date. Delinquent payments will incur a late fee of \$15/week.

**- DISCLAIMER(S)**

COIRS / NOCO CI offers no guarantee on the outcome of the case or the existence of pertinent information. COIRS / NOCO CI only guarantees the necessary information, documentation, etc. will be searched for diligently, legally, expediently, and as economically as possible.

COIRS / NOCO CI does not offer refunds for any service.

COIRS / NOCO CI offers no guarantee on information validity provided by public documents, or outside vendors.

COIRS / NOCO CI will not disclose nor release the nature of this request to third parties. Communications and requests between COIRS / NOCO CI and the above addressed parties are privileged and strictly confidential.

COIRS / NOCO CI will not disclose nor release sealed or private/confidential information to the Client.

COIRS / NOCO CI will destroy and shred all case notes, documents and private/confidential information upon case close.

COIRS / NOCO CI complies with all federal, state and local laws. We operate in Full Compliance with Fair Credit Reporting Act, the Fair Debt Collection Practices Act, the Gramm-Leach-Bliley Act and all privacy laws. We never sub-contract any portion of our investigations.